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THE CITY OF SAN DIEGO

April 12, 2007

VIA FACSIMILE TO: (703) 837-4455

Mr. Ramon Contreras, Principal
Grant Thornton LLP
333 John Carlyle Street, Suite 500
Alexandria, VA 22314

Dear Mr. Contreras:

Subject: RFP No. 8520-07-Z-RFP – Preliminary Planning and Statement of Work (SOW) for the Managed Competition Initiative

Your proposal dated November 16, 2006 has been accepted by the City of San Diego. The contract period will be for a period of one (1) year beginning March 12, 2007 through March 11, 2008 with options to renew for four (4) additional one (1) year periods.

In order to facilitate current task orders underway a purchase order (5094739) will be issued not to exceed \$55,000.00. As additional task orders are issued the purchase order will be modified to reflect additional dollars. However, expenditures cannot exceed \$1,000,000, without City Council approval. It is the City's intent to obtain approval from the City Council before the \$1,000,000 threshold is met.

Before a hard copy of the purchase order is released the documents requested below must be submitted to the Purchasing & Contracting Department. Please note that the required documents must be prepared in the manner specified and received by the Insurance Coordinator, City of San Diego, Purchasing Division, 1200 Third Avenue, Suite 200, San Diego, CA 92101-4195, no later than April 23, 2007

INSURANCE REQUIREMENTS:

Our records reflect the following insurance coverage on file and expiration dates.

1. Commercial General Liability (NOT ON FILE) must be for a minimum of \$1,000,000.00 Each Occurrence. **Certificate Required.**
2. Automobile Liability insurance coverage (NOT ON FILE) must be for a minimum of \$1,000,000.00 CSL. **Certificate Required.**

Purchasing Division

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3. Workers' Compensation policy is required (NOT ON FILE) and must contain a waiver of subrogation of rights against the City of San Diego. **Certificate Required!**
4. Professional Liability insurance coverage (NOT ON FILE) must be for a minimum of \$1,000,000.00 Each Occurrence. **Certificate Required!**

If you have any questions regarding insurance requirements, please call the Insurance Coordinator at (619) 236-6254.

If you have any questions, or foresee any problems which may impact the fulfillment of this contract, please call Michael Winterberg, Procurement Specialist directly at (619) 533-6441.

Thank you for doing business with the City of San Diego.

Sincerely,



Lance Wade
Director

LW/mlw

Enclosure