

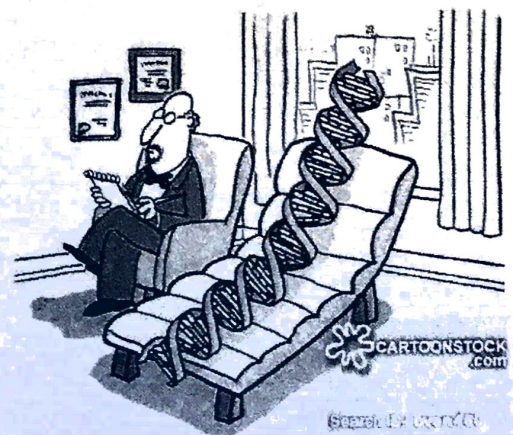
Biology Unit Meeting Agenda – March 7, 2019

General Issues

- Historical SART Kits
 - 06 Category Only – this will be clearly marked on request
 - Test 1 sample per case
 - Most likely external genital
 - Sample to be tested will be indicated by supervisor on the request based upon review of the data
 - Digest 1 swab (use 500+20 proK, single digest and let Qiacube take off NS fraction and use lysis protocol)
 - Upon opening, if no external genital swab, move to the next best swab according to our research
 - If vaginal is next best, only work 1 of the 4 swabs
- SART Kits (both current and historical)
 - If kit is in SARTonQ, complete all required info in there
 - If kit is not in SARTonQ, complete all required info in EvidenceonQ
 - FYI kits collected on or after January 1, 2018 are in SARTonQ
 - If kits are collected prior to this date, they are in EvidenceOnQ
- Communication Logs
 - Some communications occurring that are not being captured in file
 - Please refresh yourself on our policy
 - Anything pertaining to testing/not testing/additional references, etc must be documented on the request or in the Comm Log
- Kristin B. will be out next week; Adam will be OCA for her
- Reminder about medical situations
 - Call 911 and direct them to 1401 Broadway and have someone out there to flag them down/escort them
- Periodic training for Property – need a volunteer: Weds 03/20/19 6:40am

Technical Issues

- Qiagen instruments – 1 still in verification process; others good to go (cube 1 and 2)
 - Symphony pending verification
 - Symphony can be used for practice in the meantime
 - Feedback regarding thoughts on including Symphony into workflow?
- Nimbus 2 still offline
- Nimbus 1, Veriti's and 3500 have upcoming maintenance this month



DNA ANALYSIS

en200