



San Diego Unified School District

**Meeting Minutes**  
SSC Meeting Minutes

**Lincoln High School**

SSC Meeting

January 31, 2019

**MEMBERS PRESENT:**

Quorum was met

- Jose Sotoramos Principal (ex officio) Cordia Reid  Parent (2017-19) Jenny Lieu Classroom Teacher
- (2017-19)
- Norma Reyes Classroom Teacher (2017-19) Robert Patmon  Parent (2018-20)
- Carl Davis Classroom Teacher (2018-20) Kaya D Student  (2017-19) Bonita Pachall Classroom Teacher (2017-19)
- Phonisha Pruitt Student (2018-20)
- Myeshia Whigham Other –School Personnel (2018-20) Curan  Brown-Dunn Student (2018-20)
- Roosevelt Blackmon Community Member, Chair (2017-19)

**Guest Name:** Kiki Ochoa (Lincoln Staff), Sofia (Area SuperIntendent), Connie Tabor (Cal-Soap), Mark, Dr. Park

<b>1. Call to Order</b>	Roosevelt Blackmon: SSC Chairperson	Called to order at 5:10PM
<b>2. Public Comment</b>	Open	No Public Comment
<b>3. SSC Business</b>		
a. Approval of Minutes	Action Item: Approval of minutes for January 23, 2019: Roosevelt Blackmon, SSC Chairperson	<i>Motion:</i> Blackmon motions to table voting of minutes for after the Budget Review <i>Second:</i> Reyes <i>Vote:</i> All in favor, motion passes.

a. Parent and Family Engagement Policy and Home/School Compact  
Action: Myeshia Whigham, Vice Principal

Whigham: We needed to update the Parent and Family Engagement Policy and Home/School Compact to the new templates to be in compliance. We have shared the old documents at Back to School Night and Open House, but we will also send home the new document. As an SSC we will revisit these documents for the next school year. Right now, we are just adopting the new template

*Motion:* Pachall motions to approve the new document for the Parent and Family Engagement Policy. *Second:* Blackmon  
*Vote:* All in favor, motion passes.

*Motion:* Blackmon motions to approve the new document for School Parent Compact.  
*Second:* Lieu  
*Vote:* All in favor, motion passes.

b. Cal Soap proposal

Informational: Connie Tabor, Cal Soap

Connie Tabor: This proposal started over a year ago between CalSoap director Linda and Mr. Soto. We want to create wrap-around services for 9<sup>th</sup> graders. This proposal is not a program. It is not constrained by funding or people. It's an integration of a management system and pedagogy. It's a system we want to put in place to support teachers with the help of tutors. Cal-Soap is a program. Cal Soap is to prepare students for post-secondary education.

Tabor shares her PowerPoint.

Soto:

I am looking at the attendance 5% increase. Are we looking at just 13 students increase? Should we reach for something higher?

Soto: I need to clarify that SSC looks closely at the budget that was proposed because Title 1 monies cannot be spent on incentives for students, teachers, parents etc. We also can't use title 1 money in mileage and travel expenses. So keep that in mind if you decide to approve this plan. We cannot approve anything with those types of items in the proposal.

Patmon: I feel bad that this is only benefitting this semester's students, but the students from the previous semester has missed out. I really think it was unfair and as a parent if I would feel bad for the

students in the previous semester that didn't get these same opportunities.

Blackmon: We need to something in place to support students. Right now, we have nothing.

Patmon: Have we seen this model being successful at other schools?

Dr. Park: This particular initiative as stated, there is not a specific study that shows that this particular model does work, but we have proof that the AVID model works.

Dr. Ochoa: I have been doing AVID for 20 years. AVID is a system. AVID is a system that has been proven to work. We need to bring this system to Lincoln. We need to build a Site Team at Lincoln that can sustain this system. We hope to start integrating AVID into the classrooms so that this becomes regulated into all Math, Science, English, History, etc. We hope that this brings this will bring AVID strategies into the classroom so that eventually this is used throughout our entire school.

<p><b>4. Budget Review</b></p> <ul style="list-style-type: none"> <li>• Review January Budget</li> <li>• Title 1 Budget for 2019-2020</li> </ul>	<p>Action: Jose Sotoramos, Principal</p>	<p>Soto: I shared the Budget proposal with SGT last night. Ms. Whigham emailed you our notes from our SGT meeting to you last night. Hopefully you've read them so we don't have to discuss it too much now.</p> <p>Soto: Looking at the Title 1 Basic &amp; Supplemental, next year, we are getting an increase in funding. If we keep the same budget and programs from this year, we need to look to see what we will do with the extra monies for next year.</p> <p>Lincoln has issues with attendance, SBAC performance and D's and F's. The question is what do we do now? How do we support students?</p> <p>So, I recommended an MTSS Coordinator, Attendance Support Liason and Teacher Professional Development. (Look at Title 1</p>
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Basic & Supplemental papers with list of duties of these recommended peoples).

As an SSC we can look to see if the MTSS Coordinator is working. Understand that this person is to supplement what teachers are doing, this is not to replace what teachers are doing.

Attendance – Our attendance problems are students who are failing and students who are not coming to school. This person will monitor full and half day absences and trancies. They can do home visits, and SARBs etc.

We can always as an SSC, hold the people accountable because these members will be presenting data to SSC for the work they are doing. If what they are not effective, as an SSC, we can change what they do to make them more effective.

Staff Professional Development: This plan is to meet the departments where they are. We want to bring in consultants to conduct PDs, providing targeted professional development. We need experts to come in to provide their knowledge. Provide an opportunity for growth.

Teacher Summer Planning – I need to give the teachers time during the summer to prepare their lessons for students so that they can begin the school year with common curriculum and common assessments.

I shared this budget with SGT, but ultimately, this budget will be determined by the SSC.

Blackmon: I support the MTSS Coordinator. I think we need that here. I 100% stand behind it.

The Attendance clerk's role looks a lot like the MTSS's role. The Attendance Liason also seems like a very expense person. They are written at the same cost of the MTSS.

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Soto: This budget number is on a high side.

Whigham: It's only a \$5000 difference between certificated and classified staff.

Reyes: This MTSS person should have access to everything. They should be well versed in Lincoln's programs so they can be our goto if we need anything. They should know all the programs here at Lincoln so they can direct us to all the different resources here at Lincoln.

Patmon: They should be the bridge between the students, teachers, and programs.

Soto: The MTSS should be well versed in what Lincoln has to offer. But their emphasis is on academics, looking at grades and assessments and what kind of supports comes into play. We can come together as a team later and come up with a plan for what the MTSS role is.

Patmon: What is the difference between a VP and the MTSS?

Soto: VP's focus on discipline, staff instructional supports, students, parents. The MTSS person only focuses on the academics and social emotional aspect.

Patmon: This kind of sounds like the same thing.

Reyes: I'm going to use Whigham as an example. VP's are pulled in so many different directions. Whigham is in charge of the English Department so she attends all our English meetings, she is in her office working on SPED things, fights, angry parents, upset students, etc. She is so busy with all the other stuff, that she really doesn't have time to work on the academics parts of the student.

		<p>Pachall: I know we have to be careful about using Title 1 money for a VP, but this MTSS person should have the ability to do major</p>
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things. That way they can really make big decisions without having to wait for a VP still.

Soto: Let me clarify the Attendance Liason amount. What I have listed is a certificated position. Ms. Whigham received the actual numbers for a classified person from Dario.

Whigham: According to my email from Dario, the difference is only \$5000 because of insurance.

Soto: Even though we write the budget line with a certain amount, it doesn't mean that we have to hire someone with that amount. It could be higher, it could be lower. It just all depends on the person we higher. I just wanted to plan on the average high so that we have enough money budgeted for the average person. We don't have to use it all. At least it will be there if we need it all.

We can approve the budget now, and then we can change how much goes where.

Patmon – I don't agree with having two of the same positions. To me the first one sounds like a VP, and the second one sounds like the first one. It sounds like you need a Dean of Students to focus on the discipline and let the VP's do their jobs.

Blackmon: We can approve this budget, so we can set aside monies for the future and how we want to put those monies, we can decide later.

Reyes: Have you actually spoken to teachers if the Summer Retreats is something teachers are interested in doing?

Blackmon: We should approve the budget and them come back to revisit the details.

*Motion:* Pachall motions to approve the budget for 2019-2020 Title 1 Basic and Supplemental.

*Second: Davis*

		<p><i>Vote: Yes: 7</i>  <i>Abstention: 1 (Patmon)</i>  <i>Motion passes</i></p> <p><i>Motion: Pachall motions to take the remaining balance on the Title 1 Parent Involvement and move it to Conference Local for the 20192020 budget.</i>  <i>Second: Patmon</i>  <i>Vote: All in favor, motion passes</i></p> <p>Whigham: Since we approved the budget today, we will not need to meet tomorrow, Friday, February 1, 2019.</p>
<b>5. Approval of Minutes</b>	Action Item: Approval of minutes for January 23, 2019: Roosevelt Blackmon, SSC Chairperson	<p><i>Motion: Pachall motions to approve the minutes for January 23, 2019.</i>  <i>Second: Blackmon</i>  <i>Vote: All in favor, motion passes.</i></p>
<b>6. Public Comment</b>	Open	No comment

**Meeting Adjourned at 7:02 p.m.**

**Minutes recorded by Jenny Lieu, SSC Secretary, Teacher**